

Pleasanton Township Planning Commission Meeting

Minutes

DATE: November 11, 2024 @ 6:00 p.m.

LOCATION: Pleasanton Township Hall

Representatives:

X	Michelle Swanson – Chair	X	Kathy Runyon
X	Robert Gauthier	X	Brenda Monk – Township Board Rep / Secretary
		A	John Storms-Rohm
A	Josh Mills, Zoning Administrator		
	Guests:		

X = Present A = Absent

Public Present: Judy Girven, Carol Merrill, Deb Jackson, Susan Schankin

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order. Pledge of Allegiance</i>		
<i>Roll call</i>	Present: Swanson, Runyon, Gauthier, Monk Absent: Storms-Rohm	
<i>Agenda Approval</i>	Agenda presented for approval/changes.	<i>Motion by Monk, second by Runyon to approve agenda with additional items. All in favor, motion carried.</i>
<i>Prior meeting minutes</i>	October 14, 2024, Meeting Minutes	<i>Motion by Gauthier, second by Monk to approve meeting minutes with amendments. All in favor, motion carried.</i>
<i>Zoning Administrator Report</i>	Zoning Administrator report reviewed. <ul style="list-style-type: none"> • October 2024 written report reviewed by commission. 	
<i>Unfinished Business</i>	<ul style="list-style-type: none"> • Master Plan - December 9, 2024, Vision Session – Master Plan Information sent to Bulletin for publication. <p style="margin-left: 20px;">- Monk noted Notice of Intent to Update Master Plan letters have been sent to the Manistee County Board of Commissioners Planning Commission, Manistee County Planning Department, Joyfield Township Planning Commission, Blaine Township Planning Commission, Springdale Township Planning Commission, Arcadia Township Planning Commission, Bear Lake Township Planning Commission, Consumers Energy, and Cherryland Electric Co-op.</p>	

	<ul style="list-style-type: none"> • MTA October 2023 Procedures to Adopt or Amend a Master Plan – MTA provided document distributed to Commission members for review. • EGLE Wetland Overlay Information – Monk provided map obtained from the EGLE web site regarding Pleasanton Township Wetland Overlay Map. Commission discussed map. It was noted by Merrill that EGLE has setback requirements for Wetland areas that must be approved prior to township zoning. • House Bill #5557 – House bill references Michigan planning enabling act of 2008 and changes/updates. This bill has been approved by the House and Senate and sent to the Governor for signature. Added areas relate to housing information and assessment of existing and future demands. • 2025 Planning Commission Meetings – Due to the December meeting Vision Session open to the public and members absence expected in January, the 2025 meeting schedule was discussed for approval and posting. Meetings will continue to be on the second Monday of the month except in three instances where the meeting fell prior to the board meeting or on a federal holiday. - The months of April, July and October were moved to the first Monday. All meetings are at 6:00 p.m. • Planning Commission By-Laws Review – the Bylaws were reviewed with changes approved by the commission. <ul style="list-style-type: none"> - 4.1 Regular Schedule – updated to be by the end of the previous year vs January. - 8.3 Timie for Public Comment – updated from five (5) minutes to three (3) minutes. - 8.6 Written Statements Submitted by the Public – corrected typo from outload to out loud. • Nomination of Officers – on the agenda however cannot be done until the January 	<p><i>Monk will post meetings on website and at hall.</i></p> <p><i>Motion by Gauthier, second by Monk to approve 2025 meeting schedule. All in favor, motion carried.</i></p> <p><i>Monk to update By Laws for Commission.</i></p> <p><i>Motion by Runyon, second by Gauthier to approve bylaws with updates noted. All in favor, motion carried.</i></p> <p><i>Monk to add to January 2025 meeting agenda.</i></p>
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	<p>2025 meeting due to two members term expiring and needing to be approved by the Board at December's meeting.</p> <ul style="list-style-type: none"> • Planning Commission Budget Review - Commission reviewed budget information for the current year. Requested approved vs spent information at least annually. 	<p><i>Monk to provide approved vs spent annual information at April 2025 meeting.</i></p>
<i>New Business</i>	<ul style="list-style-type: none"> • None 	
<i>Guest</i>	<ul style="list-style-type: none"> • None 	
<i>Correspondence</i>	<ul style="list-style-type: none"> • None 	
<i>Public Comment</i>	<ul style="list-style-type: none"> • Schankin – House bill #5557 noted that in townships under 2,000, non-electors of the township may serve on the planning commission. 	
<i>Board Comment</i>	<ul style="list-style-type: none"> • Gauthier / Swanson – Thank you for being able to attend the Planning Commission Classes. Both members noted they learned a lot and enjoyed the training. • Gauthier – expressed interest in continuing in the Citizen Planning Course. • Monk noted she will be absent at the December meeting for family event, as well as approved to be absent for Jan – March meetings. Monk noted that if needed she is available to listen in to the meetings during the Jan – March time frame and do draft minutes. • Runyon noted she may be absent from the Feb-March meetings. • Swanson – Discussed Tracy Davis from Housing North doing a presentation with township information. 	<p><i>Swanson will contact and set up for May 2025 meeting.</i></p>
<i>Adjournment</i>	<p>Meeting Adjourned at 7:20 p.m.</p> <ul style="list-style-type: none"> • Next meeting date: December 9, 2024 	