

# Pleasanton Township Planning Commission Meeting

## Minutes

DATE: January 12, 2026 @ 6:00 p.m.

LOCATION: Pleasanton Township Hall

**Representatives:**

X	Michelle Swanson – Chair	X	Kathy Runyon
X	Robert Gauthier – Vice Chair	A	Brenda Monk – Township Board Rep / Secretary
		X	Nena Girven
X	Josh Mills, Zoning Administrator		
	<b>Guests:</b>		

X = Present      A = Absent

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order. Pledge of Allegiance</i>		
<i>Roll call</i>	Present: Swanson, Gauthier, Girven, Runyon Absent: Monk	
<i>Agenda Approval</i>	Agenda presented for approval/changes.	<i>Motion by Girven, second by Gauthier to approve amended agenda as presented. All in favor, motion carried.</i>
<i>Prior meeting minutes</i>	December 8, 2025, Meeting Minutes	<i>Motion by Gauthier, second by Runyon to approve meeting minutes. All in favor, motion carried.</i>
<i>Nominations of Officers 2026</i>	Commission discussed positions and nominations: <ul style="list-style-type: none"> <li>• Chair – Email from Monk Nominated Gauthier, declined. Gauthier nominated Swanson. Swanson accepted.</li> <li>• Vice Chair – Email from Monk nominated Swanson or Girven. Girven nominated Gauthier</li> <li>• Secretary – Email from Monk noted, if nominated she would continue as Secretary.</li> </ul> 2026 Planning Commission Officers: <ul style="list-style-type: none"> <li>• Chair – Swanson</li> <li>• Vice-Chair – Gauthier</li> <li>• Secretary - Monk</li> </ul>	<i>Motion by Girven, second by Runyon to have Swanson as Chair. All in favor, motion carried.</i>  <i>Motion by Swanson, second by Girven to have Gauthier as Vice-Chair. All in favor, motion carried.</i>  <i>Motion by Girven, second Gauthier to have Monk as Secretary. All in favor, motion carried.</i>
<i>Zoning Administrator Report</i>	December 2025 Zoning Administrator report presented by Mills.	

	<p>One new land use permit and one amended land use permit issued.</p> <p>Mills noted number of permits since 2022:  2022 – 24 permits  2023 – 25 permits  2024 – 26 permits  2025 – 28 permits</p> <p>Mills discussed the issue with auto repair facility in RA-1 Zone. Discussed considerations of amendment of ordinance. He will be drafting a letter to the residence. Options are to cease operation or submit a zoning amendment request with the cost of \$1,000.</p> <p>Mills noted Kampvilla is switching to KOA. Mills has been in communication with the engineers for Kampvilla. Special use hearing will be coming up pending information received from Kampvilla. Mills will keep the commission posted. Mills is looking at February meeting for possible hearing.</p> <p>Discussed housing on Butwell and Glovers Lake.</p>	
<p><b><i>Unfinished Business</i></b></p>	<ul style="list-style-type: none"> <li>• Master Plan 2025 – Manistee Planning Commission letter noting deficiencies.</li> <li>• Meeting Schedule for 2026 posted.</li> <li>• Ordinances approved by Board at Dec 9<sup>th</sup>, 2025 meeting and are now posted to website.</li> </ul> <p><b>Project Listing:</b></p> <ul style="list-style-type: none"> <li>• Storage Container Ordinance – Discussion of copies received and noted no power to storage containers as well as painting to match surrounding area.</li> <li>• Review Flag Lot information in RA1, RA3 and RA2. Mills noted easement vs flag lot requirements. Change discussed is for the RA2 district.</li> </ul> <p>Differences:  * Flag lot - the resident owns the land i.e. 66 feet of access to property. Flag lots give option of 66 feet of road frontage vs 200 feet of frontage.</p>	

	<p>* Easement – the resident using the easement does not own the property of the easement.</p> <ul style="list-style-type: none"> <li>• Review RA3 Acceptable Use list i.e. Forestry. Mills discussed noted Forestry is not listed as permitted use. Needs to have Forestry added to permitted use.</li> </ul>	
<b><i>New Business</i></b>	<ul style="list-style-type: none"> <li>• Projects/Goals for 2026. Swanson to email listing to commission, to be added to agenda.</li> </ul>	
<b><i>Correspondence</i></b>	<ul style="list-style-type: none"> <li>• Manistee Planning Commission 11/25/2025 Master Plan Response rec'd 12/11/2025</li> <li>•</li> </ul>	
<b><i>Public Comment</i></b>	<ul style="list-style-type: none"> <li>• Nice to see you back Nena!</li> </ul>	
<b><i>Board Comment</i></b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b><i>Adjournment</i></b>	<p>Meeting Adjourned at 7:10p.m.</p> <ul style="list-style-type: none"> <li>• Next meeting date: February 9, 2026</li> </ul>	<p><i>Motion by Gauthier, second Runyon to adjourn meeting. All in favor, motion carried.</i></p>