

# Pleasanton Township Planning Commission Meeting

## Minutes

DATE: 11/13/2023 6:00 p.m.  
 LOCATION: Pleasanton Township Hall

**Representatives:**

X	Rochelle Rollenhagen – Chair	X	Kathy Runyon
X	Michelle Swanson – Vice-Chair	X	Brenda Monk – Township Board Rep / Secretary
		X	Ed Monk
X	Josh Mills, Zoning Administrator		
	<b>Guests:</b>		

X = Present      A = Absent

**Public Present: Deb Jackson, Judy Girven, Linda Schweyer, Susan Schankin, Chelsea Harvey, Carol Merrill**

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order. Pledge of Allegiance</i>		
<i>Roll call</i>	Present: Rollenhagen, E. Monk, Swanson, Runyon, B. Monk	
<i>Agenda Approval</i>	Agenda presented for approval/changes. The agenda was approved with update to include December 2023 meeting.	<i>Motion by E. Monk, second by Swanson, to approve the agenda, with update. All in favor, motion carried.</i>
<i>Prior meeting minutes</i>	October 9, 2023, Meeting Minutes	<i>Motion by Swanson second by E. Monk to approve meeting minutes. All in favor, motion carried.</i>
<i>Open Public Hearing</i>	Public Hearing opened at 6:05 p.m. Article 10 General Provisions, Section 1006 Yard Garage Sale  No public input on Article 10.	<i>Motion by B. Monk to approve Article 10 General Provisions, Section 1005 and send to Township Board for approval. Second by Swanson. Roll Call vote: E. Monk – Y Rollenhagen – Y Swanson – Y Runyon – Y B. Monk – Y Motion passed.</i>
	Article 96 Zoning Board of Appeals, Section 9607 Procedure for Appeals and Variance Requests	<i>Motion by B. Monk to approve Article 96 Zoning Board of Appeals, Section 9607</i>

	<p>Public discussion regarding site plan #1. Change of this to reflect section 9405 #4 in township ordinance to give more detail on site plan.</p> <p>Public Hearing Closed at 6:28 p.m.</p>	<p><i>Procedure for Appeals and Variance Requests with change to item #1 and send to Township Board for approval. Second by Swanson. Roll Call vote: Rollenhagen – Y Swanson – Y Runyon – Y E. Monk – Y B. Monk – Y Motion passed.</i></p>
<b>Zoning Administrator Report</b>	<p>Zoning Report reviewed:</p> <ul style="list-style-type: none"> <li>• October 2023 – Mills discussed slowdown of permit requests. More discussion with phone calls regarding short-term rentals.</li> <li>• Email Property at 6399 Three Pines and Public Access. Information for Planning Commission regarding happenings within the township.</li> <li>• Discussed boat doc issue currently being worked on within the township. Group decided to add this to the Project List for future discussion and updating of ordinance possibility. Mills recommends this be under the township board ordinances so that it is enforceable by law enforcement.</li> <li>• Discussed Short Term Rental questions and how surrounding communities are handling. This item is currently on the project listing.</li> </ul>	<p><i>B. Monk to add to future agenda under Project list – Boat Doc Ordinance.</i></p> <p><i>Mills will send ordinance examples to B. Monk for distribution to commission.</i></p>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Master Plan Questionnaire review Group reviewed questionnaire with one addition of #6 – Would you be interested in attending future public meetings? Group approved sending questionnaire with change in the upcoming tax bills.</li> <li>• December Meeting – Monk noted they had a conflict with the upcoming December meeting. Group rescheduled meeting to November 27, 2023.</li> </ul>	<p><i>B. Monk will add #6 to questionnaire and send to Township Board to be included in Tax bill mailing.</i></p> <p><i>B. Monk will update website and hall to reflect change in meeting date.</i></p>
<b>Unfinished Business</b>	<b>Short Term Rentals:</b> On hold currently	
	<b>Township Ordinance/Master Plan</b> – Work session planned following regular meeting today.	

<i>Guest</i>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<i>Correspondence</i>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<i>Public Comment</i>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<i>Board Comment</i>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<i>Adjournment</i>	Meeting Adjourned at 7:23 p.m. Next meeting date: November 27, 2023	