

# Pleasanton Township Planning Commission Meeting

## Minutes

DATE: January 13, 2025 @ 6:02 p.m.  
 LOCATION: Pleasanton Township Hall

**Representatives:**

X	Michelle Swanson – Chair	X	Kathy Runyon
X	Robert Gauthier – Vice Chair	X	Brenda Monk – Township Board Rep / Secretary
		X	John Storms-Rohm
X	Josh Mills, Zoning Administrator		
	<b>Guests:</b> Liz Gonzales on the phone during Special Use Permit Hearing.		

X = Present      A = Absent

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order. Pledge of Allegiance</i>		
<i>Roll call</i>	Present: Swanson, Runyon, Gauthier, Storms-Rohm, Monk	
<i>Agenda Approval</i>	Agenda presented for approval/changes.	<i>Motion by Monk, second by Runyon to approve agenda. All in favor, motion carried.</i>
<i>Prior meeting minutes</i>	December 9, 2024, Meeting Minutes	<i>Motion by Gauthier, second by Storms-Rohm to approve meeting minutes. All in favor, motion carried.</i>
<i>Nomination of Planning Commission 2025 Positions</i>	Group discussed nominations. The following positions were decided by the commission for 2025: <ul style="list-style-type: none"> <li>• Chair – Swanson</li> <li>• Vice-Chair – Gauthier</li> <li>• Secretary - Monk</li> </ul>	
<i>Special Use Permit Hearing</i>	<p>Special Use Permit Hearing – Gonzales                      Opened Hearing at 6:09</p> <p><b>PURPOSE:</b> This Ordinance divides Pleasanton Township into districts in which specific uses are permitted which are mutually compatible. In addition, there may be certain other uses, which may be appropriate to include in a district due to the specific circumstances surrounding the use, the impact on neighboring uses and public facilities. Such uses, because of their particular location or the particular nature of the service offered, may be established in a district through a Special Use Permit.</p> <p>Subject of Public Hearing: Special Use Request under Article 3603 L. Retail Establishments.</p> <p>Call to Order (Public Hearing) 6:10 p.m.</p>	

	<p>New Business: Public Hearing on Special Use Request</p> <ol style="list-style-type: none"> <li>1. Summary by Chairman – Swanson All of the items listed below were covered with the applicant on the phone to answer any questions/concerns the commission presented.</li> <li>2. Open Public Hearing for Public Input <ol style="list-style-type: none"> <li>a. Presentation from Applicant</li> <li>b. Read letters concerning Special Use Request – Correspondence regarding the special use request were reviewed by the commission members.</li> <li>c. Comments from Zoning Administrator concerning Special Use Request – Mills reviewed the request and information obtained from the applicant.</li> <li>d. Comments from audience regarding the Special Use Request – public provided input.</li> <li>e. Rebuttal from Applicant</li> <li>f. Questions from members of the Planning Commission.</li> <li>g. Any additional comments by Zoning Administrator. – any questions by planning commission members should be directed to Mills so that he can compile into one correspondence to the applicant.</li> </ol> </li> <li>3. Close Public Hearing – 7:36 p.m.</li> <li>4. Motion to approve, disapprove, approve with conditions, or postpone action on the Special Use Request.</li> </ol>	<p><i>Monk to add ordinance 1060 to the February 2025 meeting agenda for review.</i></p> <p><i>Planning Commission members to send any questions/concerns to Mills in the next two weeks to facilitate his correspondence with applicant.</i></p> <p><i>Motion by Monk, second by Gauthier to postpone action on the Special Use Request. All in favor, motion carried.</i></p>
<b>Zoning Administrator Report</b>	<p>Zoning Administrator report reviewed.</p> <ul style="list-style-type: none"> <li>• December 2024 report reviewed with Zoning Administrator Mills.</li> </ul>	
<b>Unfinished Business</b>	<ul style="list-style-type: none"> <li>• Master Plan – Vision #2 session – information. Commission received updated spreadsheet with community responses for Master Plan.</li> </ul>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Board Comment</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Adjournment</b>	<p>Meeting Adjourned at 7: 58 p.m.</p> <ul style="list-style-type: none"> <li>• Next meeting date: February 10, 2025</li> </ul>	

