

# Pleasanton Township Planning Commission Meeting

## Minutes

DATE: 11/27/2023 6:00 p.m.  
 LOCATION: Pleasanton Township Hall

**Representatives:**

X	Rochelle Rollenhagen – Chair	X	Kathy Runyon
X	Michelle Swanson – Vice-Chair	X	Brenda Monk – Township Board Rep / Secretary
		X	Ed Monk
A	Josh Mills, Zoning Administrator		
	<b>Guests:</b>		

X = Present      A = Absent

**Public Present: Deb Jackson, Judy Girven, Chelsea Harvey**

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order. Pledge of Allegiance</i>		
<i>Roll call</i>	Present: Rollenhagen, E. Monk, Swanson, Runyon, B. Monk	
<i>Agenda Approval</i>	Agenda presented for approval/changes. B. Monk recommended moving workshop minutes up to under Approval of Minutes section.	<i>Motion by B. Monk, second by Swanson, to approve the agenda, with update. All in favor, motion carried.</i>
<i>Prior meeting minutes</i>	November 13, 2023, Meeting Minutes	<i>Motion by E. Monk, second by B. Monk to approve meeting minutes. All in favor, motion carried.</i>
	November 13, 2023, Workshop Meeting Minutes	<i>Motion by Swanson, second by E. Monk to approve meeting minutes. All in favor, motion carried.</i>
<i>Zoning Administrator Report</i>	No Report at this time	
<i>Unfinished Business</i>	<ul style="list-style-type: none"> <li>• Project Listing:</li> <li>• <b>Short Term Rentals</b> – Five examples distributed to commission:                             <ul style="list-style-type: none"> <li>- City of Frankfort</li> <li>- Lake Township Benzie County</li> <li>- Village of Elberta</li> <li>- Filer Township</li> <li>- Benzonia Village</li> </ul> </li> </ul> <p>Discussed additional ordinances from Arcadia and Onekama. Monk will gather information and send out to commission.</p>	<i>B.Monk will email all documents to Commission for review and discussion at future meetings.</i>

	<p>Monk noted discussion with Mills regarding documents and additional topic of Workforce Housing. Mills noted that he could provide additional information on this to the commission.</p> <ul style="list-style-type: none"> <li>• <b>Farmers Market / Roadside Stands</b> – group decided to check with Josh to see if any issues were noted.</li> <li>• <b>Boat Doc Ordinance</b> – B. Monk noted from the board that the current issue is a legal issue being taken care of by the township board. This will be taken off the project list.</li> </ul> <p>-</p>	<p><i>B. Monk to request additional information from Mills regarding Work Force housing.</i></p>
<p><i>New Business</i></p>	<ul style="list-style-type: none"> <li>• <b>2024 Meeting Schedule</b> Commission discussed schedule time and it was decided to keep the 6 pm time and when warranted a notice will be published noting a new time when needed.</li> <li>• <b>Planning Commission By-Laws Review</b> One change noted under 8.3 the time increased from three (3) minutes to five (5).</li> <li>• <b>Nomination of Officers for 2024:</b> Commission discussed roles. There was a nomination by Swanson to retain all three seated positions. Chair – Rollenhagen, Vice-Chair – Swanson, Secretary – B. Monk. All accepted nominations.</li> <li>• <b>Planning Commission Budget Review</b> The Commission reviewed and discussed the current budget provided by township treasurer Girven. Girven was present at the meeting and answered questions from the</li> </ul>	<p><i>Motion by B. Monk, second by Swanson to approve 2024 Meeting schedule. All in favor, motion carried.</i></p> <p><i>Motion by B. Monk, second by Swanson to approve By-laws with noted modification. All in favor, motion carried.</i></p> <p><i>Motion by Swanson, second by E. Monk to retain seated positions. These being: Chair: Rollenhagen Vice-Chair: Swanson Secretary: B. Monk Roll call vote: Rollenhagen – Yes Swanson – Yes E. Monk – Yes Runyon – Yes B. Monk – Yes Motion passed.</i></p>

	commission. No changes were recommended or proposed.	
<b><i>Guest</i></b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b><i>Correspondence</i></b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b><i>Public Comment</i></b>	<ul style="list-style-type: none"> <li>• Girven noted Arcadia had a public notice approving a short-term rental ordinance in the paper recently.</li> </ul>	<i>B. Monk to pull paper and distribute information to commission.</i>
<b><i>Board Comment</i></b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b><i>Adjournment</i></b>	Meeting Adjourned at 7:016 p.m. Next meeting date: January 8, 2024	