

## Pleasanton Township Planning Committee Meeting Minutes

DATE: 02/01/2016 6:00 p.m.

LOCATION: Pleasanton Township Hall

Next Meeting March 3, 2016 @ 6:00 p.m.

**Representatives:**

X	Bob Peterson	X	Tony Merrill - Chair
X	Marv Peska	X	Kris Kranz – Vice Chair
		X	Brenda Monk – Township Board Rep / Secretary
X	Carol Merrill – Township Supervisor	X	Rochelle Rollenhagen – Zoning Administrator

X = Present      A = Absent

**Additional Public Present: Judy Girven, Township Treasurer, Steve Hansen**

Topics Discussed	Discussion/Decision	Action/Responsible Party
<i>Meeting called to order Pledge of Allegiance</i>		
<i>Roll call</i>	Merrill, Kranz, Peska, Peterson, Monk – Present	
<i>Agenda Approval</i>	Monk presented agenda for approval/changes.	<i>Motion by Monk, second by Peska to approve agenda with changes All in favor, motion carried</i>
<i>Public Comment</i>	None	
<i>Prior meeting minutes</i>	January 4, 2015 meeting minutes presented for approval.	<i>Motion by Peska, second by Kranz to approve minutes, All in favor, motion carried.</i>
<i>Zoning Administrator Report – Rochelle Rollenhagen</i>	Rollenhagen reported: <ul style="list-style-type: none"> <li>• No new permits issued</li> <li>• Rollenhagen brought up email from resident regarding storage sheds of 100 sq. Feet. Discussed draft ordinance to be brought to the committee at the next meeting.</li> <li>• Paramore – it was noted that the resident is complying with the court order.</li> </ul>	
<i>Unfinished Business</i>	<b>Medical Marijuana Ordinance:</b> The committee discussed the House Bill’s 4209 and 4827 that passed in the House on October 7, 2015. Currently there has not been any passage in the Senate.	<i>Monk noted that there has not been any progress on this at the Senate level. Will keep on the agenda for future meetings.</i>
	<b>ORV Map / Display structure:</b> No updated status at this time per Merrill. Merrell will be reviewing other areas with similar structures and report back at the next meeting.	<i>No status on this time</i>
	<b>Manistee County Recreational Plan:</b> Reviewed corrections from last meeting. No additional comments suggested.	<i>Monk will send comments to Tamara for public comment on 2/8/2016.</i>
	<b>Master Plan Review of Zoning Districts:</b> Rollenhagen reviewed Article 18: Land Use Districts document for a general overview of the different uses within the township. Currently there	<i>Monk will make folders for each member of the Master Plan and Article 18 for comparison and</i>

	are five (5) Land Use Districts in the township.	<i>review. This item will be added to the standing agenda of the committee until completed.</i>
<b><i>New Business</i></b>	<p><b>Planning Commission By Laws Annual Review/Update (last updated March 2014):</b> The committee reviewed the By Laws and made the following updates:</p> <p>3.6 – Add “of” to office of Chairperson</p> <p>4.4 – Time of meetings: Meetings of the Planning Commission shall begin at 6:00 p.m. and end by a vote of a majority of its members.</p> <p>7.1 – Regular Meeting Agenda: Delete Read Agenda aloud and move items up changing letters. Swap out current E / F and I / J. Take ‘give to Liaison’ off of the end of L.</p> <p>11. – Change label of section from Servability to Severability.</p> <p>12. – Correct typo error for Information</p>	<i>Monk to make changes on document noting date of changes and bring to the next meeting for approval.</i>
	<p><b>Planning Commission Budget Review:</b> Committee reviewed the current budget.</p>	<i>Motion by Monk, second by Peska to recommend to the township board the Planning Commission budget for 2016 stay the same as prior year. All in favor, motion carried</i>
<b><i>Correspondence</i></b>	None	
<b><i>Public Comment</i></b>	<p>Steve Hansen noted he had a couple of questions/comments:</p> <ul style="list-style-type: none"> <li>• Complete ordinance availability, where and how could he get a copy of the township ordinance documents. The committee noted that we are working on them currently and have a goal of six months to have them available on the township web site.</li> <li>• Township website – do we have one? Yes, the township web site is at pleasantontownship.org</li> <li>• Residence access to records of the ZBA files. It was noted that the records can be FOIA’d from the township clerk. A FOIA is not required to look at the records,</li> <li>• If you want to look and not get a copy, please call Rollenhagen to set up an appointment.</li> </ul>	
<b><i>Board Comment</i></b>	None	
<b><i>Adjournment</i></b>	Merrill noted meeting Adjourned at 7:07 p.m.	<i>Motion by Peska, second by Monk to adjourn meeting. All in favor, motion carried.</i>